



## BIRTHDAY PARTIES at DXP

It's party time!! Let us throw your child a birthday celebration to remember for years to come. We have a variety of themes to choose from to make your child's special day a blast for everyone.

Parties last 1.5 hours and we handle the set-up and clean-up! Party activities depend on the theme selected, but generally consist of an activity while children are arriving, dance and/or movement-based games, a small craft from the choices below, dance instruction, and (if you choose to do so) time for cake and opening presents.

### The XPLOSION PARTY EXPERIENCE

-1 instructor (1-6 children) or 2 instructors (7-20 children) to run the entire celebration

\*\*Children turning 5yr or younger cannot exceed 15 participants \*\*

-Party set-up

-Themed party decorations

-A colorful balloon for each child

-All game and activity supplies

-Dance instruction/music

-Up to 3 seating tables, 1 food table, chairs, table covers and decorations

-All clean-up!

-A special gift for the birthday girl/boy

**\*You're responsible for bringing:**

**Cake/cupcakes, juice boxes, plates, napkins, cups, forks, party favors**

<u># of CHILDREN</u>	<u>COST</u>
Include siblings participating in the party	
1-7	\$200
8-15	\$265
16-20 *Available for 6 yrs and older only*	\$290
<u>Optional Add On's</u>	
Add \$25 for DXP to provide plates, napkins, forks and juice	
Add \$30 for an additional half-hour of party time (ONLY for ages 8+)	

*\*Cannot exceed 20 kids\**

### SAMPLE PARTY TIMELINE

10 minutes	Color the "Happy Birthday" banner
30 minutes	Themed warm-up, dance activity, and teach short dance to an appropriately themed song (age depending)
20 minutes	Craft Time / play freeze dance to appropriate music as kids finish craft *If the craft is an item to wear then the kids will perform their dance one more time wearing the item
10 minutes	Game time
20 minutes	Cake Time/ Present time



## PARTY THEMES

Princess  
Pop-Star Party

Ballerina  
Dance Party

Hip Hop Party  
Animal Safari

Superhero  
Musical Theater

## PARTY CRAFT CHOICES

The crafts listed below are shown next to our age recommendation but you may choose outside of the age range.

Ages 2-5 yrs	<ul style="list-style-type: none"> <li>○ Princess tiara/crowns</li> <li>○ Design your own mask</li> </ul>
Ages 6-8 yrs	<ul style="list-style-type: none"> <li>○ Design a puzzle &amp; box</li> <li>○ Necklace/Bracelet</li> </ul>
Ages 9+	<ul style="list-style-type: none"> <li>○ Decorate Tote Bag</li> <li>○ Design a bandana</li> </ul>

## RESERVATION & CANCELLATION POLICIES

### **Reservations**

A birthday party must be confirmed with the studio a *minimum of 2 weeks prior to the scheduled party date*. Dance Xplosion reserves the right to accept reservations with less than 2 weeks notice and to add a corresponding \$25 Rush Fee to the overall cost of the party.

When a birthday party date is confirmed the 50% Birthday Party Deposit must be paid based on the anticipated number of children attending the party. This may or may not be the number of invitations you plan to send out.

The number of attending children may increase if notice is provided to the studio a *minimum of 1 week prior to the scheduled party date*. Due to the custom nature of the party, Dance Xplosion cannot accommodate any increase with less than 1 week notice.

If the number of attending children increases from the number provided when the party was confirmed, and that increase equates to the higher cost bracket, then the additional cost must be paid at the time the Birthday Party Balance is paid. A \$25 Rush Fee will also be added to the Birthday Party Balance if there is an increase less than 2 weeks prior to the scheduled party date.

If the number of attending children decreases from the number provided when the party was confirmed, and that decrease equates to the lower cost bracket, no refund will be provided but the reserving family will be given the additional crafts and birthday party supplies.

The Birthday Party Balance must be paid before the Party begins.

### **Cancellations**

A birthday party may be cancelled with a full refund if a *minimum of 2 weeks notice prior to the scheduled party date is provided to the studio*. Approved notice includes email, phone call, text message and voicemail (a phone call without voicemail is insufficient).

Birthday parties cancelled with less than 2 weeks notice will receive a refund of all money paid towards the party minus a \$75 Cancellation Fee.

**Contact the Dance Xplosion front desk to start planning your child's special day!**

www.DanceXplosionAustin.com

512.301.9222 or 512.373.8282

Jessica@DanceXplosionAustin.com



# Dance Xplosion Party Reservation Form

\_\_\_ New to DXP \_\_\_ Current Student

Child Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age Turning: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Street) (City) (Zip)

Phone #: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Party Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Start Time: \_\_\_\_\_ Party Length: \_\_\_\_\_

Less than 2 weeks notice: \_\_\_\_\_ (\$25 Rush Fee) Approved by: \_\_\_\_\_

Circle a Range for the # of Children Attending (*include siblings participating in the party*):

<u># of CHILDREN</u>	<u>COST</u>
1-7	\$200
8-15	\$265
16-20*Available for 6 yrs and older only*	\$290

Circle Any Add-On: Supplies Add-On (\$25) 30min. Time Add-On (\$30)  
\*only for ages 8+yrs

Requested Party Theme: \_\_\_\_\_

Preferred Balloon Colors (3 color max): \_\_\_\_\_

Notes (siblings, boys, special requests): \_\_\_\_\_

### PAYMENT REMINDERS

- 1) Checks payable to "Dance Xplosion"
- 2) Balance is due before party begins.
- 3) Full refund available only if DXP is notified at least 2 weeks prior to party date.
- 4) Additional charges may apply if the number of children attending party changes after form is submitted.

**Total Cost of Party** \$ \_\_\_\_\_

**50% Deposit Amount** \$ \_\_\_\_\_

**Amount Paid Today** \$ \_\_\_\_\_

**Balance Due BEFORE party** \$ \_\_\_\_\_

**By signing below, I acknowledge that I have read and agree to the *Reservation and Cancellation Policies* and to the payment amounts noted above.**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Office:
- 1) Check Zoho for availability
  - 2) Make copy of Party form & give to Parent
  - 3) Add payment in SD/attach payment to slip/STAMP/blue bin
  - 4) Add on Zoho (1.5hr before-1hr after)
  - 5) Stamped form goes in Bday folder behind desk
  - 6) Email Jessica