

Dance Xplosion 2013-2014 Registration Packet

We must have ALL paperwork AND required payments to hold a student's place in a class.

2013-2014 Registration, Tuition and Recital Policies

- Ages 2-18 must register for class. Registration is until January 31 for all classes (dependent on class availability) and February 28 for select classes. Students who enroll after January 31 are not eligible to participate in recital. For Creative Dance and Intro classes students must be the **minimum required age by Oct. 1, 2013 to enroll.**
- To secure your dancer's place, the following **non-refundable** payments are required at the time of enrollment:
1) Registration fee 2) Tuition for your full 1st and 2nd month (1st month pro-rated if applicable).

Please
Initial
Lines:

_____ **Monthly tuition is non-refundable and must be paid in-full before 8am on the 10th, Sept-May.** Monthly tuition statements are emailed as a courtesy but no statements will be mailed. If the email is not received (blocked by spam, email address change, etc.) tuition is still due.

_____ **Each family must have a credit card on-file with Dance Xplosion.** If you enroll in AutoPay your card on file will be charged on the 1st of each month for any balances due on your account. If you do NOT enroll in AutoPay your card will *only* be charged if you do not pay by 8am on the 10th of each month. If your card is declined and account balances are not paid by the 15th of the month a \$15 Late Fee will accrue and the student must observe class until their account is paid in full.

_____ Tuition each month remains the same regardless of the number of lessons and/or weeks in a month, regardless of holidays and the student's attendance, and regardless of extended travel by the student.

- Payments are accepted via check made to "Dance Xplosion", via Visa, MasterCard, Discover, or online 24hrs/day. Cash is accepted but not preferred. A \$25 fee will be added to your account for all returned checks.
- Current students interested in adding a new class may try a class 1-time for free. Siblings or parents of an already enrolled student may try 1 class for free. Students must call ahead to schedule trial class(es).

_____ **RECITAL:** Performing in the recital is optional, but **you must commit to the performance by December 10.** With approval, students who enroll between Dec. 10 - Jan. 31 may participate in recital if all fees are paid immediately upon enrolling, including a required \$10 rush fee per costume, per student. These students might not have their costume(s) by Spring Handout Week but are guaranteed to have their costume(s) by recital.

The recital & dress rehearsal will be in May/June 2014 (time/date TBA). Students MUST attend rehearsal.

A \$40 recital fee (\$20/add. family member) is due with March tuition. A costume fee of approx. \$40-\$70/costume is due in-full with December tuition (half due Nov. / half due Dec.). Some combo classes have 2 dances=2 costumes. **After Dec. 10th costume payments are non-refundable.**

If a child has excessive absences from Spring dance classes private lessons may be required. In rare instances, if a child misses too many classes she/he will not be allowed to perform in recital because we do not want any child having a negative performance experience. Recital Fee would be refunded but costumes are non-refundable.

_____ **WITHDRAWAL PROCEDURE:** When a student enrolls they are considered to be enrolling for Sept.-May. If it necessary to cancel a student's enrollment early an official "Withdrawal Form" must be submitted to DXP via email BEFORE the 1st of the month that the dancer will no longer be participating. Otherwise, payment of full tuition will be required. The "Withdrawal Form" can be found in the studio or on the studio website.

A student who drops all classes and then wishes to return within the same studio year will be required to pay the returning student registration fee of \$30. Any exceptions to this policy are solely at DXP's discretion.

If a student doesn't show up for class for 2 months and/or the student's account is 2 months delinquent, the student's spot will be made available for another dancer.

_____ All studio communication is done via email. So that you have the latest information you must provide an accurate and up-to-date email address that you consistently read.

2013-2014 Studio Policies

_____ **Attendance:** Consistent attendance is extremely important for a student's development as a dancer and for their understanding of responsibility and commitment. If a student is injured we highly encourage them to observe class. NO REFUNDS or CREDITS ARE PROVIDED FOR MISSED CLASSES.

_____ **Make-Up Classes:** Only students who call the office within 24 hours of an absence are allowed to make-up missed class(es). You may choose any same-age, same length class as a make-up. YOU MUST CALL TO SCHEDULE YOUR MAKE-UP CLASS IN ADVANCE OR YOU MAY NOT BE PERMITTED TO TAKE THE CLASS, AS IT MAY BE TOO FULL.

_____ **Safety:** To ensure a safe studio experience, please instruct your child to remain inside the studio for the duration of their time at dance. Students should be dropped off no more than 10 minutes prior to class and should be picked up no more than 5 minutes after class. Students younger than 7yrs should be met by an adult at the DXP door when exiting. We are not responsible for students before or after their class time.

Rcvd. Waiver & Policy Sigs _____ Rcvd. Initialed Policies _____ Rcvd Reg. Form & Info _____

Late Arrivals: Students arriving late may be asked to observe class, as missing warm-up can cause injury. This decision is at the teacher's discretion. Make-up classes are not given for students who arrive late. Students entering late should enter during a stoppage in music/activities. **PLEASE** be respectful of this.

Dress Code: Dressing appropriately for class is of utmost importance for the safety of students, to allow for proper instruction, and to show respect to the dance art form. Students who are not dressed appropriately will be asked to observe and no make-up class will be provided. WHEN OUTSIDE THE STUDIO STUDENTS SHOULD WEAR COVER-UPS & NON-DANCE SHOES.

Observation: Parents are encouraged to watch class through the observation windows or on the TV monitors. It is the teacher's discretion if she/he would like the blinds opened or closed. Please do not ask the teacher to open the blinds if they are closed. Please *do not* enter the studio room during a class for any reason. The instructor will contact parents/staff if assistance is needed.

Lost and Found: Lost and found items are placed in a designated bin in the bag area. Unclaimed items are donated periodically. Dance Xplosion and staff are not responsible for lost or stolen items.

Parent-Teacher-Studio Communication: The DXP desk is staffed while classes are in session, but if you have a question/comment/concern and no office staff is immediately available please call the studio (leave a V.M. if no one answers or send an email. In an effort to keep classes running on-time and instruction at its best, please do not interrupt instructors unless it is an absolute emergency.

Other Rules to Remember: No food or drinks other than water are allowed in the dance rooms. NO GUM IS ALLOWED IN ANY AREA AT DXP! All students, parents and siblings should fully clean-up after themselves.

Siblings: Siblings waiting in the lobby must be supervised at all times. Movies and books are provided to entertain. No running, yelling, climbing or rough-housing is permitted. Empty dance rooms are off-limits.

Dance Xplosion, LLC - Studio Waiver

In consideration of your acceptance of the enrollment, I, intending to be legally bound, do hereby waive, release, and forever discharge all rights and claims against Dance Xplosion, LLC and/or involved staff for damages or injury sustained by me or my child while in classes or on studio premises before or after class, or at any other studio activities including but not limited to recitals, workshops, camps, intensives, competitions, performances, and visits to surrounding community businesses. I authorize and agree to hold harmless Dance Xplosion LLC to obtain medical emergency assistance when they deem necessary and for Dance Xplosion LLC to provide transportation to receive such medical assistance for myself and/or my child named below.

I further agree to be financially responsible for all medical services provided to me and/or my child named below, including the cost of defense and enforcement of this indemnity agreement.

I understand and agree that Dance Xplosion LLC and staff may administer first aid on Dance Xplosion premises in the event of minor injuries. Guardians may be notified if basic first aid is provided to any child.

I authorize Dance Xplosion LLC to use photos and/or video taken of me or my child while at dance or dance functions for marketing and promotional materials, including website. Please note that Dance Xplosion LLC agrees to not make public or resell any private information provided to it by students and their families.

I have read the foregoing Studio Waiver and agree with it in all respects.

I acknowledge that I have READ, UNDERSTAND, and AGREE TO ABIDE BY all "Dance Xplosion 2013-2014 Studio Policies" and all "2013-2014 Registration, Tuition and Recital Policies".

Student Name(s): 1) _____

2) _____

Guardian Name (printed): _____

Guardian Signature: _____ Date: ____/____/____

Fall 2013 - Spring 2014 Class Registration Form

Danced at DXP during Fall 2012 - Spring 2013?

-Levels 1+ register for the level recommended by your 2012-2013 teacher(s). See emailed recommendations or DXP desk.
 -Pre-school and Intro classes are age-based. A dancer must be minimum age by October 1, 2013 to enroll.

New to DXP or Returning After a Break?

-Communicate with DXP desk staff in-studio or via phone/email to determine the appropriate class level for your dancer.

Student #1 Name: _____ New to DXP ___ Returning ___

Class Name & Level	Class Day	Start Time	Class Length	ENROLLING IN LEVEL 1+ CLASS? Sign if this class level was recommended OR you spoke to desk staff about level placement

Total Hours per Week _____

Student #2 Name: _____ New to DXP ___ Returning ___

Class Name & Level	Class Day	Start Time	Class Length	ENROLLING IN LEVEL 1+ CLASS? Sign if this class level was recommended OR you spoke to desk staff about level placement

Total Hours per Week _____

	Student #1	Student #2
Registration Fee:	\$ _____	\$ _____
1st Month Tuition: (prorate if applicable)	\$ _____	\$ _____
2nd Month Tuition:	\$ _____	\$ _____
Amount Due Today/Student *non-refundable	\$ _____	\$ _____
Amount Due Today/Family *non-refundable (Student 1 + Student 2)	\$ _____	

CHECKS:
Please write checks to "Dance Xplosion"

CREDIT CARDS BY MAIL or FAX:
Please complete credit card info below
No phone payment accepted

PAYMENT POLICY: *Every family must have a credit card on-file*

**If you enroll in AutoPay your card will be charged on the 1st of each month for any balances due on your account.*

**If you do NOT enroll in AutoPay your card will ONLY be charged if you do not pay by 8am on the 10th of each month. This allows you to pay by cash, check, credit or debit card before 8am on the 10th of each month. If your card is declined and account balances are not paid by the 15th of the month a \$15 Late Fee will accrue and the student must observe class until balance is paid.*

I SELECT TO USE THE SAME CREDIT CARD AS THE PREVIOUS SEASON

Card Type: VISA / MasterCard / Discover 3-Digit Code: _____ Expiration Date: ____/____/____

Card #: _____ Billing Zip: _____

Card Holder Name (printed, as seen on card): _____

Signature: _____ Date: ____/____/____

AUTOPAY ENROLLMENT: **YES** **NO** (circle)

By signing above you acknowledge that you have read and understand the Dance Xplosion LLC Payment Policy. You authorize Dance Xplosion LLC to charge the card above for balances remaining on your family account after 8am on the 10th of each month. Balances may include but are not limited to tuition, costumes, recital fees and private lessons. To terminate this agreement you must notify Dance Xplosion LLC in writing or email BEFORE the 1st of the next month. All charges/payments are non-refundable.

Dance Xplosion Fall 2013-Spring 2014 Student Info Form

Student #1... Name (first and last): _____

____ No info
for Student #1
has changed

Birthday: ____/____/____ Male or Female: _____

Student #2... Name (first and last): _____

____ No info
for Student #2
has changed

Birthday: ____/____/____ Male or Female: _____

Parent / Guardian Name(s): _____

Home Address: _____ / _____ / _____
(street address) (city) (zip)

Phone #: (_____) _____ Alternative Phone#: (_____) _____

Parent Email (required): _____

Emergency Contact: _____ Emergency Phone #: (_____) _____
(not a parent)

How did you hear about us? _____

Does your child (or children) have any allergies (insect stings/bites, foods, medications...)?

Yes ____ No ____ If yes, please list by child: _____

Does your child (or children) consistently take any medications?

Yes ____ No ____ If yes, please list by child: _____

Does your child (or children) have any medical or special needs in which you feel we should be aware of?

Yes ____ No ____ If yes, please list them by child: _____

2013-2014 Price List

Annual Registration Fee (Per Family)			
First Dancer: \$35 New Student / \$30 Returning			
Each Additional Dancer: \$15 New / \$10 Returning			
Monthly Tuition (Per Student)			
Time / Week	Cost / Month		Time / Week
Cost / Month		Time / Week	Cost / Month
Add \$4 per month for each Preschool & Intro Class			
Creative Dance - Toddler Bop - Hip Bop - Pre Hop			
Intro Ballet, Tap, Jazz - Intro Music Theatre - Superhero Tumble			
EX. 45 min = \$56, 1hr = \$66, 1.5hrs = \$80, 1.75hrs = \$95, 2hrs = 110			
45 min	\$52		4 hrs
1 hr	\$62		4.25
1.25	\$67		4.5 hrs
1.5 hrs	\$72		4.75
1.75	\$87		5 hrs
2 hrs	\$102		5.25
2.25	\$108		5.5 hrs
2.5 hrs	\$114		5.75
2.75	\$127		6 hrs
3 hrs	\$140		6.25
3.25	\$145		6.5 hrs
3.5 hrs	\$150		6.75
3.75	\$160		7+ hrs
			\$265

OFFICE
 -Enter info & pymt in SD -Stamp Reg Form & Slip
 -Slip & Form = blue bin -Waiver = black bin